



Internal Verifier Initial Training

OPITO Standard Code 9032

AIM

The aim of this module is to provide initial training to trainee internal verifiers to acquire the necessary knowledge & skills which underpin the tasks to be performed as an Internal Verifier.

COURSE STRUCTURE

To achieve the OPITO Internal Verifier Initial Training Certificate the learner must complete the following two mandatory units:

Unit OIS - 414 Introduction to Internal Verification

Outcome 1 -- The purpose of internal verification and associated roles and responsibilities.

Outcome 2 -- Sources of Assessment Evidence.

Outcome 3 -- Internal Verification Terminology.

Outcome 4 -- Technology Within Assessments

Unit OIS - 415 The Internal Verifier's Role

Outcome 1 – How to Support Assessors.

Outcome 2 – Monitoring & Verifying the Quality of Assessments.

Outcome 3 – Record Keeping & Feedback.

Outcome 4 – Assuring the Competency Process.

Outcome 5 – Supporting Assessors (Practical).

Outcome 6 – Monitoring & Verifying the Quality of Assessments (Practical).

Outcome 7 – Record Keeping & Feedback (Practical).

Outcome 8 – Assuring the Competency Process (Practical).

PERFORMANCE EVALUATION

Learners must be able to demonstrate an understanding of the concepts detailed in each of the unit outcomes (ie) Unit OIS - 414 & Unit OIS - 415 Outcomes 1 to 4

Learners will also be observed undertaking practical exercises covering all the criteria specified in Unit OIS – 415 Outcomes 5 to 8

WHO SHOULD ATTEND

Individuals within an organization who are designated to be Internal Verifiers.

CERTIFICATION

Learners successfully meeting the OPITO Internal Verifier Initial Training evaluation requirements will be awarded an OPITO Internal Verifier Initial Training Certificate, which has no validity.

Note. This certificate is not an industry - recognized Internal Verifier qualification, but is recognized as a pre - requisite for the OPITO Internal Verifier Vocational Qualification, reference OGOS-SQ-04

PREREQUISITES

There are no formal delegate pre - requisites. However, delegates **MUST**:

- have an understanding of the assessment process including relevant steps and terminology.
- be capable of reading and understanding the English language.

LOCATION

- JTN Training Centre, Miri, or
- Client's premises if suitable facilities are available

DURATION

2 Days

PARTICIPANTS

Minimum of 2 Maximum of 8